



# INTERNATIONAL MANAGEMENT SCHOOL

## **SPECIALIST DIPLOMA IN CARE GIVING COURSE**

International Management School (Pte) Ltd has designed this Specialist Diploma programme is designed to equip students with a wide range of knowledge and skills in Care Giving.

### **Course Objectives**

Upon completion of this programme, participants will be equipped with a broad understanding of the theoretical and practical (skills) aspects of CARE GIVING. Participants are expected to become competent caregivers with abilities in providing quality care for elderly, new born, infant and individuals with special needs.

### **Course Outline**

1. Introduction to health care & role of Caregiver
2. Communication & Interpersonal Skills
3. Safety & Hygiene in Care giving
4. Human Body Systems
5. Common Diseases, Signs & Symptoms
6. Vital signs
7. Positioning, Moving & ambulation
8. Providing Personal Care & Comfort
9. Specialized Care
10. Newborn & Infants Care
11. Caring for the elderly
12. Nutrition

### **Duration:**

The part time course duration is 12 months held on Sundays

### **Assessment & Grading:**

The Final written examination will contribute to 50% of the assessment, while the remaining 50% will be from the Classroom participation / demonstration / simulation of skills learnt / Project assignments. To further enhance the quality of the assessment, a reduction of 5% of the assignment's total-mark will for late submission of respective assignment and poor attendance.

Students will be assessed through a formal project and assignment. 75% class attendance is required.

**The qualification to be awarded upon course completion & passing of the required Assignments, is "Specialist Diploma in Care Giving" awarded by International Management School (200816652R) which is a registered School with the Committee for Private Education. ERF Expiry Date is 18 Jan 2021.**

### **Admission requirement:**

To be considered for admission into the programme, applicants should have the following qualifications.

- level or equivalent or e.g. High School Diploma
- Mature candidate with minimum 2 years working experience in related industry
- Related Caregiver's Certificate

### **Class venue:**

International Management School @ 101 Kitchener Road Jalan Besar Plaza unit 03-39 Singapore 208511

### **Fees:**

The full course fee is S\$2,280 (including local exam), payable by monthly installments over 12 months. Registration fee is S\$50 (non refundable).