



INTERNATIONAL MANAGEMENT SCHOOL

SPECIALIST DIPLOMA IN PHLEBOTOMY MANAGEMENT SERVICES COURSE

This program is designed for learner's who want to advance their career, or interested in starting a career in the medical field to become a phlebotomy specialist.

Course Objectives:

Upon completion of this programme, participants will be equipped with a broad understanding of the theoretical and practical (skills) aspects of management of Phlebotomy operations.

Course Outline

Introduction to Phlebotomy
Infection Control
Clinical laboratory
Legal Issues associated with phlebotomy
Human Anatomy & Physiology
Medical Terminology
Phlebotomy Equipment & Supplies
Phlebotomy Techniques and Procedures
Phlebotomy Safety Techniques and Procedures
Phlebotomy Fundamental Essentials
Post-procedure complications
Phlebotomy Operation Management

Mode of Teaching – Face to Face

Duration: The part-time course duration is 12 months (held on Sundays)

We conduct monthly In-take. The course commencement starts on the beginning of the course, on the 1st month and end on the 12th month of course. (For example, if student starts his course in the beginning Jan 2023, he will complete his course at the end of Dec 2023).

Assessment & Grading:

Students will be assessed through a formal examination. 75% class attendance is required. The qualification to be awarded upon course completion & passing of the required examination is “**Advanced Diploma in Call Centre Management**” awarded by International Management School (200816652R) which is a registered School with the Committee for Private Education.

Admission requirement:

Academic Level: Diploma in Call Centre Management including minimum C6 in English at GCE O Level or an equivalent qualification of International Diploma related to business course, including a pass in English language.
Language proficiency: Minimum C6 in English Language at GCE O Level, or Grade 2.5 for Philippines & Bangladesh nationals and Grade C for India nationals

Non Academic Route: Working Experience: Mature candidates with more than 3 years of relevant working experience and 3 Secondary 4 level

Class venue:

International Management School @ 101 Kitchener Road Jalan Besar Plaza unit 03-39 Singapore 208511

Fees:

The full course fee is S\$3,600 (including local exam), payable by monthly installments over 12 months. Registration fee is S\$50 (non refundable).