



# INTERNATIONAL MANAGEMENT SCHOOL

## Higher Diploma in Business Management Course

<u>Year 1 Modules</u>	<u>Year 2 Modules</u>
<ul style="list-style-type: none"><li>• Principles of Accounting</li><li>• Communications</li><li>• Principle of Marketing</li><li>• Business &amp; Organization Theory</li><li>• International Business &amp; Strategy</li><li>• Introduction to Hospitality &amp; Tourism Industry</li><li>• Hospitality Operations &amp; Management</li><li>• Business Operation &amp; Management</li><li>• Business Environment &amp; Strategy</li><li>• Development of Online Business</li><li>• Strategic Online Business</li><li>• Food and Beverage Operation</li></ul>	<ol style="list-style-type: none"><li>1. Academic Writing and Research Skills</li></ol> <ul style="list-style-type: none"><li>• Business Operations</li><li>• Communication in Business</li><li>• Finance and Accounting</li><li>• Leading and Managing Teams</li><li>• Operating in a Global ContextLevel</li><li>• Principals and Concepts of Strategy</li><li>• The Management of Human Resources</li><li>• Marketing for Managers</li><li>• Business Law for Managers</li><li>• Management Accounting for Decision Making</li><li>• Business Start-up; Conception to Market</li></ul>

**Duration:** The part-time course duration is 24 months (held on Sundays)

**Mode of teaching** – Face to Face

### **Course Commencement**

We conduct monthly In-take. The course commencement starts on the beginning of the course, on the 1<sup>st</sup> month and end on the 24<sup>th</sup> month of course. (For example, if student starts his course in the beginning Jan 2024, he will complete his course at the end of Dec 2025).

**Assessment & Grading:** Students will be assessed through a formal examination. 75% class attendance is required. The qualification to be awarded upon course completion & passing of the required examination is **Higher Diploma in Business Management**, awarded by International Management School (200816652R) which is a registered School with the SSG.

### **Admission requirement:**

**Academic Level:** The minimum Entry Requirement is Diploma including C6 in English Language at GCE O Level or an equivalent qualification of International Certificate, including a pass in English Language

**Language proficiency:** Minimum C6 in English Language at GCE O Level, or Grade 2.5 for Philippines & Bangladesh nationals and Grade C for India nationals

**Non-academic route:** Mature candidate, age 30 years old and above with 8 years of working experience, 3 Secondary 4 level subjects passes including English Language will be considered.

**Class venue:** International Management School @ 101 Kitchener Road Jalan Besar Plaza unit 03-39 Singapore 208511.

**Fees:** The full course fee is S\$4,800(including local exam). Registration fee is S50 (non-refundable)